

Ontario-Montclair School District  
Regular Meeting of the Board of Trustees

# AGENDA

Thursday, November 19, 2020

TELECONFERENCE MEETING  
[www.omsd.net](http://www.omsd.net)

Closed Session: 5:00 PM  
Open Session: 5:30 PM



## Mission Statement

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

## Misión

El Distrito Escolar de Ontario-Montclair, esta comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.



## Board of Trustees:

Sonia Alvarado  
Kristen Brake  
Sarah S. Galvez  
Elvia M. Rivas  
Alfonso Sanchez

**"Our Community, Our Children, Our Commitment, Our Future"**

# Ontario-Montclair School District

## Board of Trustees

Elvia M. Rivas - President

Sarah S. Galvez - Vice President

Kristen Brake - Clerk

Sonia Alvarado - Member

Alfonso Sanchez - Member

## Board Secretary

Superintendent

Dr. James Q. Hammond

## Cabinet

Phil Hillman, Chief Business Official, Business Services

Tammy Lipschultz, Assistant Superintendent, Learning & Teaching

Hector Macias, Assistant Superintendent, Human Resources

Irma Sanchez, Executive Assistant to the Superintendent



**Ontario-Montclair School District**  
**TELECONFERENCE BOARD MEETINGS**

The Ontario-Montclair School District (OMSD) Board of Trustees usually meets on the first and third Thursday of each month for its regular sessions. Meetings begin at 5:30 p.m. and are usually held in the Central Language Academy Auditorium, 415 East "G" Street, Ontario. For specific dates and information, phone (909) 418-6445 or refer to the agenda. All regular and Special Board meetings are open to the public.

While the Board of Trustees continues to hold meetings to conduct essential business during the COVID-19 pandemic, and in accordance with Governor Newsom's Executive Order, ordering Californians to shelter in place and banning public gatherings, members of the public may not attend the Board meetings in person. Public participation in the meetings will be electronic. Members of the public may listen to OMSD Board meetings in real time simulcast.

**The changes in public participation will begin at the Board of Trustees meeting on Thursday, April 16, 2020 and will continue until further notice.** In addition, the remote site locations at Central Language Academy will not be open to the public.

The OMSD Board of Trustees invites the public to continue to listen to the Board Meeting by visiting our District website at [www.omsd.net](http://www.omsd.net)

The Board continues to value and encourage members of the public to make public comments during its meetings. Staff will read aloud the emails received for public comment according to the procedures below. Comments should be brief and designed to be read in five minutes or less, with total comments being twenty minutes or less per topic of discussion. In order to ensure your entire message is read, please contain your message to no more than 700 words. Any comments exceeding that length will be forwarded to Board Members and are available for public inspection upon request. Please remember that comments on items not listed on the agenda cannot be responded to during the meeting, but Board Members carefully listen to those comments and those comments often become part of the discussion of future Board meetings when they can be listed on the agenda. Members of the public who wish to comment during the Board meeting should use the following means:

**Open Session Public Comments on Items Listed on the Agenda:**

**At least twenty (20) minutes prior** to the open session, email [open.session.agenda.comment@omsd.net](mailto:open.session.agenda.comment@omsd.net) with comments to be read to those attending open session. All public comments should begin by listing the following information:

- *Your name and item on the agenda you wish to address*

**Open Session Public Comments on Items Not Listed on the Agenda:**

**At least twenty (20) minutes prior** to the open session, email [open.session.nonagenda.comment@omsd.net](mailto:open.session.nonagenda.comment@omsd.net) with comments to be read to those attending open session. All public comments should begin by listing the following information:

- *Your name*

**Closed Session Public Comment:**

**At least twenty (20) minutes prior** to the closed session, email [closed.session.public.comment@omsd.net](mailto:closed.session.public.comment@omsd.net) with comments to be read to those attending closed session. All public comments should begin by listing the following information:

- *Your name and item on the agenda you wish to address*

If emails arrive after the pre-meeting deadline listed above, every effort will be made to read any late emails when the time comes to read public comments, but emailing prior to the pre-meeting deadline will help avoid your comments being missed.

**If you have a condition, which prevents you from accessing the ability to make comment through any of these mechanisms, please contact Irma Sanchez (909) 418-6445.**

## **Distrito Escolar Ontario-Montclair**

### **REUNIONES DE LA MESA DIRECTIVA LLEVADAS A CABO POR TELECONFERENCIA**

La Mesa Directiva del Distrito Escolar Ontario-Montclair (OMSD) suele reunirse el primer y tercer jueves de cada mes para llevar a cabo las sesiones ordinarias. Las reuniones comienzan a las 5:30 p. m. y por lo general se llevan a cabo en el auditorio de la Academia de Lenguaje Central, ubicada en el 415 East "G" Street, Ontario. Para obtener más información y enterarse de las fechas específicas, llame al teléfono (909) 418-6445 o consulte la agenda de la reunión. Todas las reuniones ordinarias y extraordinarias de la Mesa Directiva están disponibles al público.

Mientras que los miembros de la Mesa Directiva continúan reuniéndose para llevar a cabo asuntos esenciales durante la pandemia de la enfermedad COVID-19, y en cumplimiento con la orden ejecutiva del gobernador Newsom, en la cual se les pide a los habitantes de California que se refugien en sus hogares y prohíbe las reuniones públicas, los miembros del público no pueden asistir a las reuniones de la Mesa Directiva en persona. La participación del público en las reuniones se llevará a cabo de manera electrónica. Los miembros del público podrán escuchar las reuniones de la Mesa Directiva de OMSD en una transmisión que se llevará a cabo en tiempo real.

**Los cambios en la participación del público en las reuniones de la Mesa Directiva comenzarán a implementarse a partir de la próxima reunión de la Mesa Directiva, la cual está programada para llevarse a cabo el jueves, 16 de abril del 2020, y continuarán realizándose de esta manera hasta nuevo aviso.** Por consiguiente, las ubicaciones remotas de la Academia de Lenguaje Central ya no estarán disponibles al público.

Los miembros de la Mesa Directiva de OMSD invitan al público a seguir escuchando las reuniones de la Mesa Directiva. Por favor visiten el sitio web de nuestro distrito en [www.omsd.net](http://www.omsd.net).

La Mesa Directiva sigue valorando y alentando a los miembros del público para que hagan comentarios durante las reuniones. El personal leerá en voz alta los correos electrónicos recibidos para que el público presente sus comentarios, esto acatando los procedimientos que se mencionan a continuación. Los comentarios deben ser breves y estar escritos de manera que puedan ser leídos en cinco minutos o menos, siendo el total del tiempo para comentarios de veinte minutos o menos por tema de discusión. Para asegurar que se lea todo su mensaje, contenga su mensaje con no más de 700 palabras. Los comentarios que excedan dicha duración se remitirán a los miembros de la Mesa Directiva y estarán disponibles para la revisión pública, cuando se soliciten. Por favor recuerde que los comentarios sobre los temas que no están incluidos en la agenda de la reunión no podrán ser respondidos durante la reunión, pero los miembros de la Mesa Directiva escuchan atentamente esos comentarios y estos suelen formar parte de las discusiones que se llevan a cabo en futuras reuniones de la Mesa Directiva cuando los comentarios pueden ser incluidos en la agenda. Los miembros del público que deseen emitir comentarios durante la reunión de la Mesa Directiva deben utilizar los siguientes medios:

#### **Comentarios del público en la sesión a puertas abiertas y sobre temas que forman parte de la agenda:**

**Por lo menos (20) minutos antes** de que se lleve a cabo la sesión a puertas abiertas, envíe un correo electrónico a [open.session.agenda.comment@omsd.net](mailto:open.session.agenda.comment@omsd.net) con los comentarios que desea dirigir a aquellos que asisten a la sesión a puertas abiertas. Todos los comentarios del público deben comenzar con e incluir la siguiente información:

- *Su nombre y tema de la agenda que desea abordar con su comentario.*

#### **Comentarios del público en la sesión a puertas abiertas y sobre temas que no forman parte de la agenda:**

**Por lo menos (20) minutos antes** de que se lleve a cabo la sesión a puertas abiertas, envíe un correo electrónico a [open.session.nonagenda.comment@omsd.net](mailto:open.session.nonagenda.comment@omsd.net) con los comentarios que desea dirigir a aquellos que asisten a la sesión a puertas abiertas. Todos los comentarios del público deben comenzar con e incluir la siguiente información:

- *Su nombre*

#### **Comentarios del público en la sesión a puertas cerradas:**

**Por lo menos (20) minutos antes** de que se lleve a cabo la sesión a puertas cerradas, envíe un correo electrónico a [closed.session.public.comment@omsd.net](mailto:closed.session.public.comment@omsd.net) con los comentarios que desea dirigir a aquellos que asisten a la sesión a puertas cerradas. Todos los comentarios del público deben comenzar con e incluir la siguiente información:

- *Su nombre y tema de la agenda que desea abordar con su comentario.*

Si los correos electrónicos se reciben después del periodo límite de tiempo mencionado previamente, se hará todo lo posible por leer cualquier correo electrónico que sea recibido después del periodo de tiempo establecido; esto se hará cuando llegue el momento de leer los comentarios del público, pero el enviar su correo electrónico previo al límite de tiempo establecido –antes de que se lleve a cabo la reunión– ayudará a evitar que su comentario no sea leído.

**Si tiene alguna condición que impide su habilidad de acceder a cualquiera de estos medios para emitir sus comentarios, por favor comuníquese con Irma Sánchez llamando al teléfono (909) 418-6445.**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

**TELECONFERENCE/VIRTUAL MEETING**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**

**A G E N D A**

**Thursday, November 19, 2020**

Live audio recording of this meeting can be accessed at <https://youtu.be/zXCGzezR4S8> or by visiting our website at [www.omsd.net](http://www.omsd.net).

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent’s Office at (909) 418-6445.

**Accessibility-Special Accommodation**

**Individuals requiring special accommodations or modifications**, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should **contact the superintendent’s office, at (909) 418-6445**, as soon as possible, but **at least two days before** the meeting date.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent’s Office at (909) 418-6445, if you have any questions.

**A. PUBLIC MEETING – 5:00 PM**

**BOARD OF TRUSTEES**

**CALL TO ORDER**

\_\_\_\_\_ **Ms. Alvarado**

**COMMENTS FROM THE PUBLIC**

\_\_\_\_\_ **Ms. Brake**

**CLOSED SESSION**

\_\_\_\_\_ **Ms. Galvez**

\_\_\_\_\_ **Ms. Rivas**

\_\_\_\_\_ **Mr. Sanchez**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ AS: \_\_\_\_\_ ER: \_\_\_\_\_

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

**1. Personnel Actions**

a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

b. Public Employee Appointment

- Principal (El Camino Elementary School)

**2. Conference with Legal Counsel**

a. Existing Litigation Pursuant to Government Code Section 54956.6

- Case No CIVDES1827241

b. Anticipated Litigation: Pursuant to Government Code Section 54956.9(d)(2):

- One Case

**3. Negotiations/Public Employee Evaluations**

a. Conference with Labor Negotiator: Pursuant to Government Code Section 54957.6  
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources  
Employee Organizations: OMTA and CSEA Chapter # 108

**ADJOURNMENT OF CLOSED SESSION**

**B. RECONVENE TO OPEN SESSION – 5:30 PM**

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

**D. ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ AS: \_\_\_\_\_ ER: \_\_\_\_\_

**E. RECOGNITIONS/PRESENTATIONS: NONE**

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5): THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC.**

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- 1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

**G. CONSENT CALENDAR**

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_ Vote \_\_\_\_\_

SA: \_\_\_\_\_ KB: \_\_\_\_\_ SG: \_\_\_\_\_ AS: \_\_\_\_\_ ER: \_\_\_\_\_

**a. Superintendent’s Office**

a1. Thursday, November 5, 2020, Regular Meeting Minutes of the Board of Trustees: **Approval** (Ref. a 1.1-5)

a2. Adoption of Resolution 2020-21-47, Conflict of Interest Code: **Approval** (Ref. a 2.1-5)

**b. Business Services**

b1. Acceptance of Warrant Registers AP 2021-1119: **Approval** (*Additional Supporting Information Available Under Separate Cover*)

b2. Purchase Orders 002291-002381: **Approval** (*Additional Supporting Information Available Under Separate Cover*)

b3. Purchasing and Contracts Report 2021-08: **Approval** (Ref. b 3.1-5)

b4. Acceptance of Gifts/Donation: **Approval** (Ref. b 4.1-2)

**c. Human Resources**

c1. Certificated Personnel Recommendations Report #CERT2021-1119: **Approval** (Ref. c 1.1-3)

c2. Classified Personnel Recommendations Report #CLA2021-1119: **Approval** (Ref. c 2.1-3)

c3. Adoption of Resolution 2020-21-46, Recognizing December 2, 2020 as California Day of the Special Educator: **Approval** (Ref. c 3.1-2)

**d. Learning & Teaching**

d1. 2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) Plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle Schools: **Approval** (*Additional Supporting Information Available Under Separate Cover*) (Ref. d 1.1-2)

**H. DISCUSSION/ACTION/PUBLIC HEARING**

**Human Resources**

H1. Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with Ontario-Montclair Teachers Association: **Approval** (Ref. H 1.1-4)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

H2. Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with California School Employees Association Chapter # 108: **Approval** (Ref. H 2.1-4)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Human Resources (Continued)**

H3. Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement for Managers: **Approval** (Ref. H 3.1-2)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Superintendent's Office**

H4. Set December 17, 2020 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees: **Approval** (Ref. H 4.1-2)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**I. CALL OUT OF CLOSED SESSION ACTIONS**

**J. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES**

**K. SUPERINTENDENT'S COMMENTS AND REPORT**

**L. INFORMATION/ANNOUNCEMENTS**

L1. 2020-2021 Williams First Quarter Uniform Complaint Report Summary: **Information** (Ref. L 1.1-2)

L2. 2020-2021 Williams First Quarter Findings Report: **Information** (Ref. L 2.1-2)

L3. Ontario-Montclair School District Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association: **Information** (Ref. L 3.1-2)

L4. Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair School District: **Information** (Ref. L 4.1-2)

L5. Draft Calendar of Regular Meetings of the Ontario-Montclair School District Board Trustees for the 2021 Calendar Year: **Information** (Ref. L 5.1-2)

L6. Future Agenda Items  
*(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)*



**L. INFORMATION/ANNOUNCEMENTS (Continued)**

L7. Next Regular Board Meeting:

**Annual Reorganizational Meeting**

**December 17, 2020 at 5:30 PM (Open Session)**

**Teleconference Information can be found on our District Website\* at [www.omsd.net](http://www.omsd.net) and on the Agenda\*. \*72-hours prior to the Board Meeting.**

**M. ADJOURNMENT**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_

**SA:** \_\_\_\_\_ **KB:** \_\_\_\_\_ **SG:** \_\_\_\_\_ **AS:** \_\_\_\_\_ **ER:** \_\_\_\_\_

**Time:** \_\_\_\_\_

**NOTICE:** Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.

The District hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Board of Trustees less than 72 hours before a regular meeting, may be inspected by the public by contacting Irma Sanchez at (909) 418-6445 to make arrangements to view these records.

# Consent Calendar

(a) Superintendent's Office

ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Minutes of the November 5, 2020 Regular Meeting of the Board of Trustees

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**REQUESTED ACTION**

Approve the Minutes of the November 5, 2020, Regular Meeting of the Board of Trustees.

**BACKGROUND INFORMATION**

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees November 5, 2020.

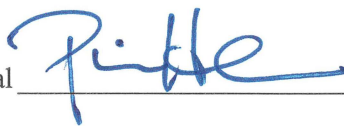
Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on November 5, 2020.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**  
Thursday, November 5, 2020

**MINUTES**

**A. CALL TO ORDER**

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 5:00 PM by President Elvia M. Rivas. The meeting was held via Zoom and broadcast on YouTube. Live audio recording of this meeting was accessible at <https://youtu.be/lK9Yq8WvukM> or by visiting our website at [www.omsd.net](http://www.omsd.net)

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Sarah S. Galvez, Vice President; Kris Brake, Clerk; and Trustees Sonia Alvarado and Alfonso Sanchez.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No comments made.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Galvez, seconded by Trustee Alvarado, the Board entered into Closed Session at 5:00 PM by a unanimous, 5-0-0 vote by the Board of Trustees.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 5:34 PM.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Pledge of Allegiance was led by Trustee Sonia Alvarado.

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Sanchez and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 5-0-0 vote by the Board of Trustees.

**E. RECOGNITIONS/PRESENTATIONS: NONE**

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5) THIS IS INCLUSIVE OF OMTA, CSEA, PARENT GROUPS, INDIVIDUAL STAFF, STUDENTS, FAMILIES, BUSINESS PARTNERS, PUBLIC AGENCIES, NON-PROFIT GROUPS, AND OTHER MEMBERS OF THE PUBLIC: None**

**G. CONSENT/INFORMATION CALENDAR**

On a motion by Trustee Sanchez, seconded by Trustee Brake, the Board of Trustees **APPROVED, Consent/Information**, by a vote of 5-0-0 vote by the Board of Trustees.

**a. Superintendent's Office**

**APPROVED, Agenda Item a1**, Thursday, October 15, 2020, Regular Meeting Minutes of the Board of Trustees;

**b. Business Services**

**APPROVED, Agenda Item b1**, Acceptance of Warrant Registers AP 2021-1105;

**APPROVED, Agenda Item b2**, Purchase Orders 002010-002291 (*Additional Supporting Information Available Under Separate Cover*)

**APPROVED Agenda Item b3**, Purchasing and Contracts Report 2021-07;

**APPROVED Agenda Item b4**, Acceptance of Gifts/Donation;

**APPROVED Agenda Item b5**, Transfer of Bad Debt from Cafeteria to the Unrestricted General Fund;

**APPROVED Agenda Item b6**, Budget Adjustments – August to September 2020;

**c. Human Resources**

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report # CERT2021-1105;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report #CLA2021-1105;

**APPROVED, Agenda Item c3**, 2021-2022 School Year Calendar;

**d. Learning & Teaching: None**

**H. DISCUSSION/ACTION/PUBLIC HEARING: None**

**I. CALL OUT OF CLOSED SESSION ACTIONS: None**

**J. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Alfonso Sanchez shared that he injured his back and was on the mend. He thanked everyone who participated in the recent elections by voting and congratulated everyone who ran for offices.

Trustee Sarah Galvez echoed Trustee Sanchez's comments regarding the 2020 election. She thanked everyone for voting and mentioned there was a record number of voters in this election. She thanked Cabinet, OMSD leadership, teachers, classified staff, and the entire OMSD community for all the

hard work during these challenging times. She encouraged everyone to stay positive as we transition to the holiday season.

Trustee Sonia Alvarado thanked everyone who worked on preparing the school calendar and requested that staff consider giving students an extra week off in January after the holidays, beginning in the 2021-2022 school year. She shared that she has received feedback from parents and community members asking for an adjustment to the calendar. Trustee Alvarado encouraged parents to share their input during surveys so that the District could take these request into consideration.

Trustee Alvarado thanked staff for all their hard work and encouraged everyone to stay positive despite all the hardships going on. She shared that she follows motivational speaker, Anthony Robins and listens to his affirmations. She encouraged the audience to do the same. She expressed her thought on the presentations and that they could help navigate all the stress everyone is facing and help people keep a positive attitude. She reminded the audience that in this holiday season, we should express love and appreciation to our loved ones to let them know that they are loved.

Trustee Kris Brake shared that she recently visited the Food & Nutrition Center to tour the facilities. She thanked Food & Nutrition Services Director, Sara Maragni and Assistant Director Munira Bengali for the tour. She shared that she was impressed by the Food & Nutrition staff and the hard work and care they put into preparing the delicious meals for the families they serve. She thanked the entire Food & Nutrition staff and hopes to visit again soon.

Trustee Rivas gave kudos to her colleagues for their kind comments and recognized OMSD staff for their love and support of students in the community. She shared that she is grateful to work alongside staff and support them in their efforts to educate students to the best of their abilities. She expressed her appreciation for the OMSD community and thanked teachers and support staff. Trustee Rivas thanked her colleagues for recognizing staff for their efforts, especially during these challenging times.

Trustee Rivas congratulated the Los Angeles Dodgers for winning the 2020 World Series. She congratulated Phil Hillman for his team winning the Championship.

## **K. SUPERINTENDENT'S COMMENTS**

Superintendent Dr. Hammond recognized the Board and commented that they are a fabulous and dedicated group of elected officials that lead the District. He congratulated everyone that participated in the democratic process and also shared that there was a record number turn out throughout the country. He congratulated the winners and shared that while official results had not been certified, Ms. Flora Martinez would be the newly elected Board Member who will fill the seat held by incumbent Trustee Alfonso Sanchez. He shared that he is excited to welcome Ms. Martinez and looks forward to working with her in serving our community.

Superintendent Dr. Hammond commended OMSD teachers and classified staff. He shared that OMSD has the finest students and families in the world and dedicated staff who are committed to being creative and step into challenges head on. He shared that OMSD continues recognizing student of the month in partnership with the local Rotary and Kiwanis Clubs. During those meetings, students share about their teachers and the positive impact they have made in their lives and in particular, during this online learning time. He also thanked district administration, certificated and classified leaders for their commitment and model work they have undertaken. Superintendent Dr.

Hammond shared that the OMSD administrator's theme this year is "The Pursuit and Confidence for a Better Future." He shared that he is confident we can obtain a better future for our students and our community through our partnerships and collaboration.

Superintendent Dr. Hammond shared information regarding the currently rising COVID rates in our region and state. He expressed concern given that our rates are still trending in the wrong direction. OMSD remains in the purple tier and OMSD will remain focused on the online learning model until the end of this calendar year. Superintendent Dr. Hammond shared that it is everyone's responsibility to social distance, wear a mask and wash hands regularly and that observing these important best practices would help to get us through this pandemic sooner. He expressed that he remains hopeful that there will be a vaccine in the months ahead.

Superintendent Dr. Hammond shared a letter from a student who was helped by our Family & Collaborative Services staff member Denise Flores. He shared that we have many families in crisis and in need. He shared that in these difficult times, OMSD staff and the Family & Collaborative services are doing tremendous work to support our families. The Family & Collaborative Services staff continue to come to the rescue for OMSD families and that it makes him proud to see everyone taking extra measures to help each other get through these difficult times.

#### **L. INFORMATION/ANNOUNCEMENTS**

##### **L1. Future Agenda Items**

*(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)*

##### **L2. Next Regular Board Meeting**

**November 19, 2020 at 5:30 PM (Open Session)**

**Teleconference Information can be found on our District Website\* at**

**[www.omsd.net](http://www.omsd.net) and on the Agenda\*. \*72-hours prior to the Board Meeting.**

#### **M. ADJOURNMENT**

On a motion from Trustee Alvarado and a second by Trustee Brake, the Board Meeting adjourned at 5:53 PM, by a unanimous vote of 5-0-0 by the Board of Trustees.

### **ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

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**Kristen "Kris" Brake, Board Clerk**

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**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

#### **BOARD APPROVED:**

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Adoption of Resolution 2020-21-47, Conflict of Interest Code

---

**REQUESTED ACTION**

Approve the Adoption of Resolution 2020-21-47, Conflict of Interest Code.

**BACKGROUND INFORMATION**

In accordance with Agreement between the California School Boards Association (CSBA) and the District, CSBA provides staff assistance with the revisions of Board Policies (BP), Administrative Regulations (AR), Board Bylaws (BB), and Exhibits (E). The Board routinely adopts and/or modifies policies and regulations, which reflect changes in law and legal references, as well as District philosophy, programs, and practices. The Conflict of Interest Code is regularly reviewed through this process.

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700). By July 1, 2020: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes. By October 1, 2020: The biennial notice must be filed with the agency's code reviewing body. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools).

Ontario-Montclair School District has reviewed its positions, and the duties of each position, and has determined that no changes to the current conflict of interest code are necessary. With the adoption of this proposed resolution, any earlier resolutions, bylaws, and/or appendices containing the District's conflict of interest code shall be rescinded and superseded by this resolution and Appendix.

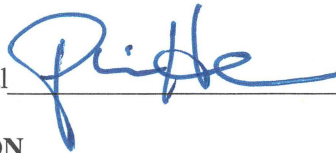
Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

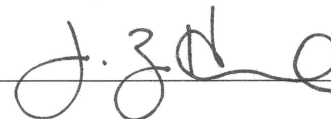
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Adoption of Resolution 2020-21-47, Conflict of Interest Code.

Approved by: James Q. Hammond, Superintendent





**EXHIBIT A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

**Resolution 2020-21-47**

**RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE**

**WHEREAS**, the Political Reform Act, Government Code 87300-87313, requires each public agency in California to adopt a conflict of interest code; and

**WHEREAS**, the Board of Trustees of the Ontario-Montclair School District has previously adopted a local conflict of interest code; and

**WHEREAS**, past and future amendments to the Political Reform Act and implementing regulations may require conforming amendments to be made to the District's conflict of interest code; and

**WHEREAS**, a regulation adopted by the Fair Political Practices Commission, 2 CCR 18730, provides that incorporation by reference of the terms of that regulation, along with an agency-specific appendix designating positions and disclosure categories shall constitute the adoption and amendment of a conflict of interest code in conformance with Government Code 87300 and 87306; and

**WHEREAS**, the Ontario-Montclair School District has recently reviewed its positions, and the duties of each position, and has determined that no changes to the current conflict of interest code are necessary; and

**WHEREAS**, any earlier resolutions, bylaws, and/or appendices containing the District's conflict of interest code shall be rescinded and superseded by this resolution and Appendix; and

**NOW THEREFORE BE IT RESOLVED** that the Ontario-Montclair School District Board of Trustees adopts the following Conflict of Interest Code including its Appendix of Designated Employees and Disclosure Categories.

**PASSED AND ADOPTED THIS** \_\_\_\_\_ **day of** \_\_\_\_\_, \_\_\_\_\_  
**at a regular meeting of the Board of Trustees, by the following vote:**

**AYES:** \_\_\_\_\_

**NOES:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

Attest:

\_\_\_\_\_  
Elvia M. Rivas, Board President

## **Conflict of Interest Code of the Ontario Montclair School District**

The provisions of 2 CCR 18730 and any amendments to it adopted by the Fair Political Practices Commission, together with the attached Appendix specifying designated positions and disclosure categories, are incorporated by reference and shall constitute the District's conflict of interest code.

Board of Trustees members and designated employees shall file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories listed in the attached Appendix. The Statement of Economic Interest shall be filed with the District's filing officer and/or, if so required, with the District's code reviewing body. The District's filing officer shall make the statements available for public review and inspection.

### APPENDIX

#### Disclosure Categories

1. Category 1: A person designated Category 1 shall disclose:
  - a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District.
  - b. Investments or business positions in or income from sources which are engaged in the acquisition or disposal of real property within the District, are contractors or subcontractors which are or have been within the past two years engaged in work or services of the type used by the District, or manufacture or sell supplies, books, machinery, or equipment of the type used by the District.
2. Category 2: A person designated Category 2 shall disclose:
  - a. Investments or business positions in or income from sources which are contractors or subcontractors engaged in work or services of the type used by the department which the designated person manages or directs.
  - b. Investments or business positions in or income from sources which manufacture or sell supplies, books, machinery, or equipment of the type used by the department which the designated person manages or directs. For the purposes of this category, a principal's department is his/her entire school.
3. Full Disclosure: Because it has been determined that the District's Board members and/or Superintendent "manage public investments," they and other persons designated for "full disclosure" shall disclose, in accordance with Government Code 87200:
  - a. Interests in real property located entirely or partly within District boundaries, or within two miles of District boundaries, or of any land owned or used by the District.

- b. Investments, business positions, and sources of income, including gifts, loans, and travel payments.

Designated Positions

<u>Designated Position</u>	<u>Disclosure Category</u>	
Board of Trustees Members	1	2
Superintendent of Schools	1	2
Assistant Superintendent	1	2
Chief Business Official	1	2
Chief Financial Officer/Executive Director Fiscal Services	1	2
Executive Director, SELPA, Special Education	1	2
Executive Director, Human Resources	1	2
Director, Facilities Planning and Operations	1	2
Director, Fiscal Services	1	2
Director, Food and Nutrition	1	2
Director, Human Resources	1	2
Director, Information Services	1	2
Director, Learning & Teaching	1	2
Director, Purchasing	1	2
Director, Special Education	1	2
Director, Transportation	1	2
Assistant Director of Operations	1	2
Assistant Director, Transportation, Operations Supervisor	1	2
Coordinator, Federal and State Programs	1	2
Coordinator, Fiscal Services		2
Coordinator, Payroll & Benefits Manager		2
Buyer		2
Transportation Manager		2
Transportation Supervisor		2
Program and Operations Manager		2
Central Kitchen Manager		2
Principal		2
Assistant Principal/Elementary Administrator		2
Program Coordinator		2
Program Administrator		2
Project Specialist		2
Supervisor		2

Disclosures for Consultants

Consultants are designated employees who must disclose financial interests as determined on a case-by-case basis by the Superintendent or designee. The Superintendent or designee's written determination shall include a description of the consultant's duties and a statement of the extent of disclosure requirements based upon that description. All such determinations are public records and shall be retained for public inspection along with this conflict of interest code.

(Ref. a 2.4)

A consultant is an individual who, pursuant to a contract with the District, makes a governmental decision whether to: (2 CCR 18701)

1. Approve a rate, rule, or regulation
2. Adopt or enforce a law
3. Issue, deny, suspend, or revoke a permit, license, application, certificate, approval, order, or similar authorization or entitlement
4. Authorize the District to enter into, modify, or renew a contract that requires District approval
5. Grant District approval to a contract that requires District approval and in which the District is a party, or to the specifications for such a contract
6. Grant District approval to a plan, design, report, study, or similar item
7. Adopt or grant District approval of District policies, standards, or guidelines

A consultant is also an individual who, pursuant to a contract with the District, serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in 2 CCR 18702.2 or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's conflict of interest code. (2 CCR 18701)

Exhibit:  
version:

ONTARIO-MONTCLAIR SCHOOL DISTRICT  
October 4, 2018 Ontario, California

**(Ref. a 2.5)**

# Consent Calendar

(b) Business Services

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Purchasing and Contracts Report (PCR 2021-08)**

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**REQUESTED ACTION**

Approve the contracts listed in the Purchasing and Contracts Report (PCR 2021-08).

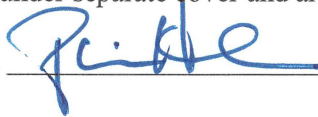
**BACKGROUND INFORMATION**

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

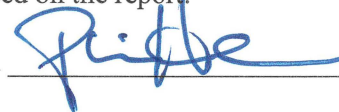
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report (PCR 2021-08).

Approved by: James Q. Hammond, Superintendent



## **Purchasing and Contracts Report (PCR 2021-08)**

November 19, 2020

The following contracts are included in the November 19, 2020 agenda and are available under separate cover:

1. Change Order No. 1 (additive) and Notice of Completion for Contract C-190-426A, Project AF96.3 with **SPEC CONSTRUCTION CO., INC.**, for Rebid Euclid Elementary School Site Restoration, Category 04 General. At a final cost of \$952,267. [Originator: Purchasing/Fund: Capital Facilities]
2. Change Order No. 1 (deductive) and Notice of Completion for Contract C-190-426B, Project AF96.3 with **STEAMLINE PAINTING, INC.**, for Euclid Elementary School Site Restoration, Category 17 Painting. At a final cost of \$292,600. [Originator: Purchasing/Fund: Restricted General]
3. Change Order No. 1 (additive) and Notice of Completion for Contract C-190-427, Project AF50 with **ROADWAY ENGINEERING & CONTRACTING, INC.**, for Mariposa ADA Improvements. At a final cost of \$393,655. [Originator: Purchasing/Fund: Capital Facilities]
4. Change Order No. 1 (deductive) and Notice of Completion for Contract C-190-451B, Project K001.4 with **R.I.S. ELECTRICAL CONTRACTORS, INC.**, for De Anza Site Lighting & Enclosure, Category 22 Electrical. At a final cost of \$170,888. [Originator: Purchasing/Fund: Capital Facilities I]
5. Change Order No. 1 (deductive) and Notice of Completion for Contract C-190-452, Project AF84 with **ROADWAY ENGINEERING & CONTRACTING, INC.**, for Linda Vista Relocatable Classroom. At a final cost of \$235,965. [Originator: Purchasing/Fund: Capital Facilities]
6. Contract 201-149B with **SCHOOL PORTRAITS BY ADAMS PHOTOGRAPHY, INC.**, to provide outdoor photography services for the 2020-2021 school year at Buena Vista Arts-Integrated. Effective November 1, 2020 through June 30, 2021. At no cost to the District. [Originator: Business Services]
7. Award of Bid and Contract C-201-268A, Project K036 with **REY ART LANDSCAPE, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 01 Landscape and Irrigation. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$136,800. [Originator: Purchasing/Fund: Building]
8. Award of Bid and Contract C-201-268B, Project K036 with **BOGH ENGINEERING, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 02 Concrete & Earthwork. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$1,835,900. [Originator: Purchasing/Fund: Building]
9. Award of Bid and Contract C-201-268C, Project K036 with **NEW DIMENSION MASONRY, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 03 Masonry. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$866,440. [Originator: Purchasing/Fund: Building]
10. Award of Bid and Contract C-201-268D, Project K036 with **CANYON STEEL FABRICATORS, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 04 Steel: Structural, Misc., Decking. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$1,043,999. [Originator: Purchasing/Fund: Building]
11. Award of Bid and Contract C-201-268E, Project K036 with **COMMERCIAL ROOFING SYSTEMS, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 05 Roofing & Sheet Metal. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$596,429. [Originator: Purchasing/Fund: Building]

## **Purchasing and Contracts Report (PCR 2021-08)**

November 19, 2020

12. Award of Bid and Contract C-201-268F, Project K036 with **INLAND BUILDING CONSTRUCTION COMPANIES, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 06 Doors, Frames & Hardware. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$142,800. [Originator: Purchasing/Fund: Building]
13. Award of Bid and Contract C-201-268G, Project K036 with **VELOCITY GLAZING, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 07 Aluminum & Glazing. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$233,600. [Originator: Purchasing/Fund: Building]
14. Award of Bid and Contract C-201-268H, Project K036 with **CASTON, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 08 Framing. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$485,585. [Originator: Purchasing/Fund: Building]
15. Award of Bid and Contract C-201-268I, Project K036 with **DONALD M HOOVER COMPANY** for the Serrano Middle School Wellness, Arts & Technology Center, Category 09 Flooring & Wood Floor. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$314,710. [Originator: Purchasing/Fund: Building]
16. Award of Bid and Contract C-201-268J, Project K036 with **CRAMER PAINTING, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 10 Painting. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$114,800. [Originator: Purchasing/Fund: Building]
17. Award of Bid and Contract C-201-268K, Project K036 with **W.D. GOTT CONSTRUCTION CO.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 11 General Package. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$894,000. [Originator: Purchasing/Fund: Building]
18. Award of Bid and Contract C-201-268L, Project K036 with **J.G. TATE FIRE PROTECTION SYSTEMS, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 12 Fire Sprinklers Building. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$143,456. [Originator: Purchasing/Fund: Building]
19. Award of Bid and Contract C-201-268M, Project K036 with **RIVERA EQUIPMENT dba VALLEY INDUSTRIAL MECHANICAL** for the Serrano Middle School Wellness, Arts & Technology Center, Category 13 Plumbing & Site Utilities. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$697,375. [Originator: Purchasing/Fund: Building]
20. Award of Bid and Contract C-201-268N, Project K036 with **FRANKLIN MECHANICAL** for the Serrano Middle School Wellness, Arts & Technology Center, Category 14 HVAC. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$430,200. [Originator: Purchasing/Fund: Building]
21. Award of Bid and Contract C-201-268O, Project K036 with **RYAN ELECTRIC, INC.**, for the Serrano Middle School Wellness, Arts & Technology Center, Category 15 Electrical & Low Voltage. Effective November 20, 2020 through December 20, 2021. Total cost not to exceed \$1,043,000. [Originator: Purchasing/Fund: Building]



## **Purchasing and Contracts Report (PCR 2021-08)**

November 19, 2020

22. Contract C-201-278 with **LOMA LINDA UNIVERSITY** to allow dietetic interns to gain observational and practical experience in Food & Nutrition Services. Effective November 20, 2020 through June 30, 2025. At no cost to the District. [Originator: Food & Nutrition Services]
23. Contract C-201-286 with **X-TREME SECURITY SERVICES INC.**, to provide safety patrol services to schools throughout the District. Effective October 30, 2019 through October 29, 2022. Total cost not to exceed \$150,000 per year. [Originator: Business Services/Fund: General]
24. Contract C-201-291 with **TOOLS4EVER** to provide staff/student account automation and data integration software and services. Effective November 20, 2020 through November 20, 2021. Total cost not to exceed \$48,730. [Originator: Information Services/Fund: General]
25. Contract C-201-300 with **ORWICK SUB SHOPS, LLC** for the delivery of subway sandwiches lunch entrée at elementary and middle schools to be used in Seamless Summer Feeding Programs. Effective November 20, 2020 through June 30, 2021. Total cost not to exceed \$75,000. [Originator: Food & Nutrition Services/Fund: Cafeteria]
26. Contract C-201-301 for Memorandum of Understanding with **WESTED** for the administration of the California Healthy Kids Survey, the California School Staff Survey and the California School Parent Survey. Effective September 1, 2020 through August 31, 2021. Total cost not to exceed \$11,000. [Originator: Learning & Teaching/Fund: General]
27. Contract C-201-302 with **ISTATION** for licenses to access virtual learning in support of dual language immersion programs at Central Language Academy and Euclid Elementary School. Effective December 1, 2020 through May 31, 2022. Total cost not to exceed \$25,000. [Originator: Learning & Teaching/Fund: CARES]
28. Contract C-201-303 with **MT. BALDY JOINT ELEMENTARY SCHOOL DISTRICT** for Mt. Baldy teachers to participate in OMSD's Teacher Induction program. Effective August 1, 2020 through May 22, 2021. Payment to OMSD not to exceed \$2,300. [Originator: Learning & Teaching/Fund: General]
29. Contract C-201-304 with **CURRICULUM ASSOCIATES** for vendor to share diagnostic and instruction student data with Ellevation to provide teachers with valuable data on student growth in reading and math. Effective November 1, 2020 through June 30, 2021. At no cost to the District. [Originator: Learning & Teaching]
30. Contract C-201-306 with **RICH THOME CONSULTING** to provide presentations and professional development for parent conferences, parent meetings/trainings (including parent advisory groups (DPAC/DELPAC, GATE, DELAC, SEPAC and others), District staff and Board members. Effective November 20, 2020 through November 30, 2024. Total cost not to exceed \$10,000. [Originator: Superintendent's Office/Fund: General]
31. Contract C-201-307 with **CORY MCJIMSON LLC.** to implement a District-wide Boy's and Girl's AAU Basketball program that promotes the "Scholar-Athlete", increases student/parent engagement, promotes student attendance and positive student behavior. Professional development for District staff will also be included. Effective November 20, 2020 through November 30, 2024. Total cost not to exceed \$65,500. [Originator: Superintendent's Office/Fund: General]
32. Contract C-201-308 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: After School Education and Safety Program (ASES). Effective July 1, 2020 through June 30, 2021. Grant in the amount of \$4,192,830.22. [Originator: Fiscal Services/Fund: General].

**Purchasing and Contracts Report (PCR 2021-08)**

November 19, 2020

33. Contract C-201-395 with **LEVEL LEARNING INC. dba LEVEL CHINESE** for online subscription to the Reading Foundation and Leveled Reading in support of the Mandarin program at Montera Elementary School. Effective November 1, 2020 through August 28, 2021. Total cost not to exceed \$4,000. [Originator: Learning & Teaching/Fund: CARES]
34. Amendment M1 to Contract C-201-210 with **SEESAW** for licenses to access platform to deliver virtual lessons to students in support of student learning and achievement. Amendment is to services and cost. Increase number of licenses for a not to exceed \$380, for a revised total cost not to exceed \$25,680. [Originator: Learning & Teaching/Fund: General/CARES]
35. Settlement Agreement – SA2021-03, OMSD, in collaboration with the parent, drafted a settlement agreement to place student at a certified non-public school and conduct educational assessments.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Acceptance of Gifts/Donations

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**REQUESTED ACTION**

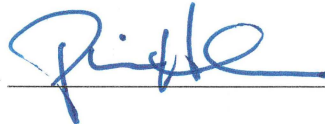
Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

**BACKGROUND INFORMATION**

In accordance with Board Policy/Administrative Regulation 3290, donations valued at \$200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

Prepared by: Phil Hillman, Chief Business Official

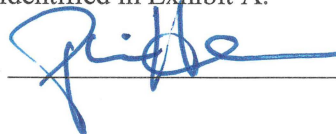


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**FINANCIAL IMPLICATIONS**

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official

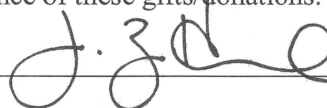


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**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent



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**Exhibit A**

**ACCEPTANCE OF GIFTS/DONATIONS**

Submitted to the Board of Trustees for Approval on November 19, 2020

<b>Name of Donor</b>	<b>School/Department</b>	<b>Designated Use</b>	<b>Monetary/Items Donated</b>
Walmart	Central Language Academy	Student Use	School Supplies <i>Estimated Value \$1,000</i>
Ramona PTO	Ramona Elementary School	General Use	\$13,500

(Ref. b 4.2)

\*For non-monetary items estimated values are provided by the donors.

# Consent Calendar

## (c) Human Resources

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Certificated Personnel Recommendations Report #CERT2021-1119**

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**REQUESTED ACTION**

Approve Certificated Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Maricela Banuelos	TOA/Kingsley	11/09/2020
Laura Barbosa	Teacher/Kingsley	TBD
Jenine Corona	Speech Language Pathologist/Serrano and Wiltsey	TBD
Lleana Huerta	School Nurse-60%/Briggs-Health Services	TBD
Dylan Machado	Teacher/Kingsley	TBD

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Sheena Roybal	RSP Teacher/Haynes to TOA-SPED/Briggs-SPED	TBD

**CERTIFICATED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Karla Corral	Substitute Teacher	11/09/2020
Tyler Robles	Substitute Teacher	10/30/2020

**REHIRE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**Certificated Personnel Recommendations Report #CERT2021-1119**

November 19, 2020

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Jeanette Bell	Teacher/Bon View Extended Medical Leave	10/19/2020-11/27/2020
Jennifer Berry	Teacher/Buena Vista FFCRA Leave	11/12/2020-12/18/2020
Lisa Gulli-Popkins	Nurse/Briggs - Health Services Extended Medical Leave	11/02/2020-11/15/2020
Alexandria Martinez	Teacher/Vista Grande FMLA Leave	11/05/2020-12/16/2020
Brittany Mason	SDC Teacher/Mission Medical Leave	11/09/2020-12/18/2020
Priscilla Ramos	Preschool Teacher/Moreno Extended Medical Leave	10/26/2020-10/30/2020

**REVISED APPROVED LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>APPROVED DATES</u></b>	<b><u>REVISED DATES</u></b>
None.			

**AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SUBJECT</u></b>	<b><u>EFFECTIVE</u></b>
None.			

**VARIABLE TERM WAIVER**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**SUBSEQUENT VARIABLE TERM WAIVER**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**Certificated Personnel Recommendations Report #CERT2021-1119**

November 19, 2020

**RETIREMENT, RESIGNATION, RELEASE AND TERMINATION**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Karen Boucher	Assistant Principal/Monte Vista	11/20/2020
Kurt Klassen	RSP Teacher/Wiltsey	11/19/2020
Melanie Mendell	Speech Language Pathologist/Briggs-SPED	11/20/2020

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Classified Personnel Recommendations Report #CLA2021-1119**

---

**REQUESTED ACTION**

Approve Classified Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Craig Curtis	General Tradesman/Briggs-Operations	11/30/2020
Christina Ledezma	Early Childhood Education Asst./Corona	11/03/2020
Raquel Valencia	Human Resources Asst./Briggs-HR	11/20/2020

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, TITLE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Sonia Benavides-Alcantara	Proctor/Vernon 2 hours to 3 hours	11/09/2020
Carmen Sanchez-Cantu	IA-Preschool Inclusion/Del Norte to Early Childhood Education Asst./Montera	11/02/2020
Melissa Serna	School Office Asst. I/Elderberry to School Admin Asst. I/Elderberry	10/28/2020

**CLASSIFIED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Joy Cooper	Substitute Clerical	11/04/2020
Daniel Gacia	Substitute Clerical	10/28/2020
Olatoyin Hill	Substitute Clerical	10/28/2020
Natalia Lopez	Substitute PE Asst.	11/09/2020
Marcela Osorio-Rodriguez	Substitute PE Asst.	10/29/2020
Jessica Romero	Substitute Clerical	10/28/2020
Sadat-Leila Seyedi-Rezvani	Substitute Clerical	11/09/2020

**SHORT TERM ASSIGNMENT CLASSIFIED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Desiree Armendariz	Fiscal Services Tech/Briggs-Payroll	10/26/2020-11/30/2020

**Classified Personnel Recommendations Report #CLA2021-1119**

November 19, 2020

**SHORT TERM ASSIGNMENT CLASSIFIED SUBSTITUTES** (continues)

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Jeremiah Behnke	PE Asst./Howard	10/31/2020-12/17/2020
Diana Garcia Gonzalez	IA-Learning Needs/Hawthorne	10/14/2020-11/02/2020
Leonel Martinez	Custodian/Briggs-Operations	10/26/2020-12/30/2020
Raquel Valencia	HR Asst./Briggs-HR	11/01/2020-11/19/2020

**REHIRE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Silvia Alonzo	IA-Learning Needs/Sultana Medical Leave	10/19/2020-10/30/2020
Maria Arellano	Proctor/Sultana Extended Medical Leave	10/16/2020-11/19/2020
Cindy Chavez-Alvarez	Proctor/Buena Vista & El Camino Extended Medical Leave	10/22/2020-11/02/2020
Jannel Duran	PE Asst./Briggs-L&T Unpaid Leave	11/09/2020-05/20/2021
Yvonne Garcia	Bus Driver/Transportation Medical Leave	10/21/2020-12/31/2020
Amber Helm	Special Needs Program Asst./Serrano Extended Medical Leave	10/29/2020-11/06/2020
Eduardo Lomeli	Head Custodian I/Euclid Military FMLA Leave	11/02/2020-11/20/2020
Cristina Madrigal	Bus Driver/Transportation Extended Medical Leave	11/04/2020-11/30/2020
Carman Palacios	Food Service Asst. I/Elderberry Medical Leave	10/26/2020-11/08/2020
Vanessa Rodriguez	Speech Language Pathologist Asst./Briggs-SPED Extended Medical Leave	10/21/2020-10/23/2020

**Classified Personnel Recommendations Report #CLA2021-1119**  
November 19, 2020

**REQUESTS FOR LEAVE OF ABSENCE** (continues)

<u>NAME</u>	<u>LEAVE REQUEST</u>	<u>EFFECTIVE</u>
Vanessa Rodriguez	Speech Language Pathologist Asst./Briggs-SPED FMLA Leave	10/26/2020-11/20/2020
Yesenia Roman	Food Service Asst. I/Kingsley FMLA Leave	10/26/2020-11/20/2020
Josefina Sierra	Clinical Supervisor, Family Collaborative Services Extended Medical Leave	11/04/2020-11/26/2020

**REVISED APPROVED LEAVE OF ABSENCE**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>APPROVED DATES</u>	<u>REVISED DATES</u>
None.			

**RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION**

<u>NAME</u>	<u>ASSIGNMENT</u>	<u>EFFECTIVE</u>
Gemma Ayon	Occupational Therapist Asst./Briggs-SPED	11/04/2020
Doreen King	Special Needs Program Asst./Lincoln	12/30/2020
Teresa Tracy	Food Service Asst. I/Kingsley	11/30/2020
Maria Vega	Proctor/Oaks	11/06/2020

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Adoption of Resolution 2020-21-46, Recognizing December 2, 2020 as California Day of the Special Educator**

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**REQUESTED ACTION**

Approve the Adoption of Resolution 2020-21-46, Recognizing December 2, 2020 as California Day of the Special Educator.

**BACKGROUND INFORMATION**

The California Association of Resource Specialists has designated December 2, 2020 as California Day of the Special Educator. Special education staff members have positively influenced the lives of children and youth with special needs. These amazing colleagues are dedicated to serving students and families and ensure that the whole child matures in a healthy and structured school environment. Special Educators regularly participate in specialized trainings to ensure that both the academic and social/emotional development goals of students are met.

This honorable group of educators is composed of special day class teachers, resource specialists, speech and language pathologists, paraprofessionals, behavior specialists, occupational therapists, physical therapists, adapted physical education teachers, deaf and hard of hearing specialists, visually impaired specialists, mobility specialists, autism specialists, program specialists, psychologists, and nurses who work in schools and serve students in special education.

Resolution 2020-21-46 Recognizing December 2, 2020 as California Day of the Special Educator has been prepared to recognize the special educators in the Ontario-Montclair School District and acknowledges the endless efforts and dedication of the special education team.

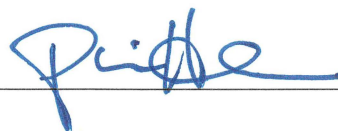
Prepared by: Hector Macias, Assistant Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official \_\_\_\_\_



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve adoption of Resolution 2020-21-46, Recognizing December 2, 2020 as California Day of the Special Educator.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**Resolution 2020-21-46 Recognizing December 2, 2020 as  
California Day of the Special Educator**

**WHEREAS**, special educators are dedicated, hardworking and invaluable resources who personalize and develop goals for students in the special education programs to meet their individual needs and abilities; and

**WHEREAS**, special educators are involved in the students' behavioral, social, and academic development, helping them grow in each of these areas; and

**WHEREAS**, special educators work closely with parents to inform them of their child's progress and develop a plan to promote learning at home; and

**WHEREAS**, special educators design, modify and deliver appropriate curricula based on best teaching practices, and epitomize "good teaching" techniques in every aspect of their work, every day; and

**WHEREAS**, special educators know that all children are individuals who learn in different ways and pace; and

**WHEREAS**, special educators stay abreast of the latest laws governing special education to ensure Individualized Educational Program plans are complete and beneficial documents for students, parents, and teachers; and

**WHEREAS**, special educators exhibit qualities of compassion, patience, flexibility, and are the unsung heroes who pull the pieces together and make things clearer to students; and

**WHEREAS**, special educators are responsible for other duties besides teaching, such as coordinating related services and meetings, assessments, and IEP documents, to help ensure the District has met its legal responsibility of a Free and Appropriate Public Education; and

**WHEREAS**, special educators hold the highest expectations for success for their students in order that they may self-actualize to their fullest potential; and

**WHEREAS**, special educators are special day class teachers, resource specialists, speech and language pathologists, paraprofessionals, behavioral specialists, occupational therapists, physical therapists, adapted physical education teachers, deaf and hard of hearing specialists, visually impaired specialists, mobility specialists, autism specialists, program specialists, psychologists, and nurses who work in schools and serve students in special education; and

**THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Ontario-Montclair School District hereby declares appreciation of the special educators in the Ontario-Montclair School District and recognizes December 2, 2020 as *California Day of the Special Educator*.

**ADOPTED** this nineteenth day of November 2020, by the Board of Trustees of the Ontario-Montclair School District of San Bernardino County, California.



Attest:

\_\_\_\_\_  
Kristen Brake, Clerk

(Ref. c 3.2)

# Consent Calendar

(d) Learning & Teaching

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) Plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle (Additional Supporting Information Available Under Separate Cover)**

---

## **REQUESTED ACTION**

Approve the 2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) Plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle (Additional Supporting Information Available Under Separate Cover).

## **BACKGROUND INFORMATION**

The California Department of Education requires that all schools receiving Title I, Title II and/or Title III funds develop a School Plan for Student Achievement (SPSA), which contains a needs assessment and developed plan of all program services to students based on the needs assessment, which may include other federal and state programs, allocated to the school. Under the Every Student Succeeds Act (ESSA) the state adopted a new SPSA template to meet both the requirement of school wide programs and the California accountability structure for schools identified as Comprehensive Support and Improvement (CSI), Targeted Support and Improvement (TSI) or Additional Targeted Support and Improvement (ATSI). The SPSA identifies academic, climate and parent engagement goals based on identified need, and includes metrics, student groups served, strategies and funding resources to reach desired student outcomes. Once the SPSA is developed for the 2020-2021 school year, each subsequent year the school will involve multiple stakeholders in an annual review of each goal. This process aligns to a cycle of continuous improvement aimed at ensuring all students succeed in reaching academic standards set by the State Board of Education.

Board Policy 0420-School Plans/Site Councils states, "The Board of Trustees believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals."

The Every Student Succeeds Act (ESSA) requires state educational agencies to determine school eligibility as a Comprehensive Support and Improvement (CSI) school. Local educational agencies (LEAs) with schools that meet the criteria for CSI must partner with stakeholders to locally develop and implement a plan to improve student outcomes. This effort is embedded into the SPSA process. The county office of education (COE) also plays a role in providing technical assistance and support to LEAs within its county that serve schools that meet the criteria for CSI. California uses the California School Dashboard (Dashboard) to determine school eligibility for CSI. School eligibility is based on the following criteria:

- Schools with all red indicators
- Schools with all red but one indicator of another color
- Schools with all red and orange indicators
- Schools with five or more indicators where the majority are red

(Ref. d 1.1)

**2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) Plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle (Additional Supporting Information Available Under Separate Cover)**

November 19, 2020

Three OMSD schools have been identified as CSI schools. The schools are Haynes Elementary, Lincoln Elementary and Wiltsey Middle. These schools will be receiving technical assistance and support from the San Bernardino County Superintendent of Schools.

Each school site has developed a 2020-2021 SPSA by working collaboratively with their School Site Council (SSC), teachers, staff, students, parent advisory committees, representing English learners, Special Education and Gifted and Talented Education students, to prioritize program requirements based on school data and District initiatives, develop goals aligned with the District's Local Control Accountability Plan (LCAP) and develop strategies to meet these goals. The SSC at each school considered input from multiple stakeholder groups and approved their SPSA.

District staff subsequently reviewed each SSC-approved SPSA to ensure it met the content requirements for all applicable programs, is based on an analysis of current practices and student academic performance, and reasonably links strategies to identified needs of the school and its students. Staff also ensured that goals included in the school's SPSA are aligned with the goals identified in the District's LCAP.

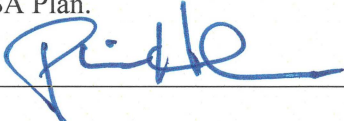
Finally, the Board of Trustees shall, at a regularly scheduled Board meeting, review and approve each school's SPSA and any subsequent material revisions affecting the academic programs for students participating in the federal and state programs addressed in the SPSA. The Board shall certify that, to the extent allowable under federal law, the SPSA is consistent with District local plans required as a condition of receiving federal funding. However, whenever the Board of Trustees does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the SSC of said school. The SSC shall then revise and resubmit the SPSA to the Board for its approval (Education Code 64001).

The 2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle are submitted under separate cover. They are also available for viewing in the Learning & Teaching Division office and on the District's website.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching 


**FINANCIAL IMPLICATIONS**

Financial implications are noted on each school's SPSA Plan.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the 2020-2021 School Plans for Student Achievement (SPSA) for 32 School Sites with Comprehensive Support and Improvement (CSI) Plans for Haynes Elementary, Lincoln Elementary and Wiltsey Middle (Additional Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent 



# Discussion/Action/Public Hearing

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with Ontario-Montclair Teachers Association**

---

**REQUESTED ACTION**

Approve the Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with Ontario-Montclair Teachers Association.

**BACKGROUND INFORMATION**

The Ontario-Montclair School District (OMSD) and the Ontario-Montclair Teachers Association (OMTA) have reached an Agreement to incentivize early notification of retirement. It will allow early preparation and planning of the District's hiring and position control practices for the 2021-2022 school year. It is in the best fiscal interests of the District to have information regarding certificated employee resignations and retirements prior to the end of the current 2020-2021 school year.

1. Certificated employees electing to receive an early notification incentive pursuant to this Memorandum of Understanding must meet all of the following criteria:
  - a. Currently have status as a permanent certificated employee; and
  - b. Submit a non-revocable letter of resignation or retirement from District employment, with an effective date between of May 1, 2021 through June 30, 2021, to the Human Resources Office no later than 4:00 p.m. on or before December 18, 2020 for \$2,020, or January 29, 2021 for \$1,000; and
  - c. Agree not to return to District employment as a permanent certificated employee until after June 30, 2022.

Upon the Board of Trustees approval of this agreement, employees will receive a lump sum as indicated in the aforementioned language. Those who work less than a full-time assignment shall be eligible to receive a pro-rated lump sum. The lump sum shall be paid no later than June 30, 2021. This agreement is for the period of July 1, 2020 through June 30, 2021.

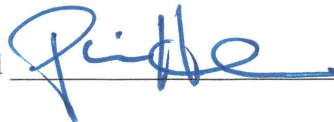
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

The estimated cost for the Agreement for a one-time incentive for early notification of retirement/resignation is \$2,020 or \$1,000 per irrevocable notification, depending on the date of submission. The total cost is dependent on the number of employees that complete the requirements to receive the incentive. In the prior year, 23 employees elected to take the incentive. Should a similar number of employees elect the incentive by the earlier date under the proposed current year program, the cost would be \$46,460.

Reviewed by: Phil Hillman, Chief Business Official



**Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with Ontario-Montclair Teachers Association**

November 19, 2020

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line.

EXHIBIT A



ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Ontario, CA

November 10, 2020

MEMORANDUM OF UNDERSTANDING

**BETWEEN THE ONTARIO-MONTCLAIR SCHOOL DISTRICT AND THE ONTARIO-MONTCLAIR TEACHERS ASSOCIATION**

**ONE TIME INCENTIVE FOR EARLY NOTIFICATION OF  
RETIREMENT/RESIGNATION**

WHEREAS, the Ontario-Montclair School District (District) and the Ontario-Montclair Teachers Association (OMTA) are parties to a Collective Bargaining Agreement (CBA), effective from July 1, 2019 through June 30, 2022; and

WHEREAS, for purposes of preparing and planning the District's hiring and position control practices for the 2021-2022 school year, it is in the best fiscal interests of the District to have information regarding certificated employee resignations and retirements prior to the end of the current 2020-2021 school year; and

WHEREAS, the Parties have determined a monetary incentive for certificated bargaining unit employees who wish to voluntarily exercise their option to retire/resign from District service is a practical means of encouraging early notification to the District of such plans; and

WHEREAS, the Parties seek to provide a one-time incentive to eligible employees who provide early notification to the District of their retirement/resignation effective at the end of the 2020-2021 school year.

**NOW THEREFORE, THE PARTIES AGREE:**

1. The District shall pay an early notification incentive to each permanent certificated employee of the District who elects to separate from District employment with an effective date between May 1, 2021 to June 30, 2021, and provides early notification as specified in this Memorandum of Understanding.
2. Any permanent District certificated employee, regardless of age or length of service, may elect to receive an early notification incentive in the form of a lump sum of \$2020 if submitted on or before December 18, 2020 or \$1,000, if submitted on or before January 29, 2021, less mandatory payroll deductions.


Each such participant is solely responsible for all tax consequences of accepting the incentive.

**Memorandum of Understanding between the Ontario-Montclair School District and the Ontario-Montclair Teachers Association One Time Incentive for Early Notification of Retirement/Resignation**

Page 2 of 2

3. Certificated employees electing to receive an early notification incentive pursuant to this Memorandum of Understanding must meet all of the following criteria:
  - a. Currently have status as a permanent certificated employee; and
  - b. Submit a non-revocable letter of resignation or retirement from District employment, with an effective date between of May 1, 2021 through June 30, 2021, to the Human Resources Office no later than 4:00 p.m. on or before December 18, 2020 for \$2020, or January 29, 2021 for \$1,000; and
  - c. Agree not to return to District employment as a permanent certificated employee until after June 30, 2022.
4. Certificated employees who work less than a full-time assignment shall be eligible to receive a pro-rated lump sum in return for their submission of an early notification of irrevocable resignation or retirement.
5. If OMSD offers any further retirement incentives for the 2020-2021 school year, employees who have already declared for early notification would be entitled to such incentives as well.
6. This MOU is for the 2020-2021 school year only and expires by its own terms on June 30, 2021. The Parties agree that this MOU is non-precedential and applies only to the terms specifically agreed to and described. Nothing in this MOU waives, modifies, or amends any provisions of the CBA except as provided herein.

This MOU is non-precedent setting.

  
\_\_\_\_\_  
Hector Macias  
Assistant Superintendent, Human Resources

  
\_\_\_\_\_  
John Egan, President  
Ontario-Montclair Teachers Association

11/10/2020  
Date

November 10, 2020  
Date

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement /Resignation with the California School Employees Association Chapter #108**

---

**REQUESTED ACTION**

Approve the Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with the California School Employees Association Chapter #108.

**BACKGROUND INFORMATION**

The Ontario-Montclair School District (OMSD) and the California School Employees Association (CSEA) have reached an Agreement to incentivize early notification of retirement. It will allow early preparation and planning of the District's hiring and position control practices for the 2021-2022 school year. It is in the best fiscal interests of the District to have information regarding classified employee resignations and retirements prior to the end of the current 2020-2021 school year.

OMSD and CSEA have determined a monetary incentive for classified employees who wish to voluntarily exercise their option to retire/resign from the District service is a practical means of encouraging early notification to the District of such plans.

Upon the Board of Trustees approval, any permanent District classified employee, regardless of age or length of service, may elect to receive an early notification incentive in the form of a lump sum, prorated as indicated below:

<b><u>Submitted On or Before</u></b> <b><u>December 18, 2020</u></b>	<b><u>Submitted On or Before</u></b> <b><u>January 29, 2021</u></b>
5.5 – 8 hours: \$2,020	5.5 – 8 hours: \$1,000
4.5 – 5.4 hours: \$1,500	4.5 – 5.4 hours: \$750
4.0 – 4.4 hours: \$1,100	4.0 – 4.4 hours: \$550
.25 – 3.9 hours: \$500	.25 – 3.9 hours: \$250

Each such participant is solely responsible for all tax consequences of accepting the incentive and to abide by the MOU language.

The lump sum shall be paid no later than June 30, 2021. This agreement is for the period of July 1, 2020 through June 30, 2021.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources

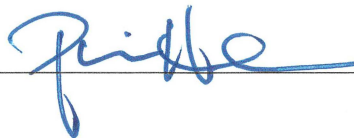


**Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with the California School Employees Association Chapter #108**  
November 19, 2020

**FINANCIAL IMPLICATIONS**

The estimated cost for the Agreement for a one-time incentive for early notification of retirement/resignation is \$2,020 or \$1,000 per irrevocable notification, depending on the date of submission. The total cost is dependent on the number of employees that complete the requirements to receive the incentive. In the prior year, 8 employees elected to take the incentive. Should a similar number of employees elect the incentive by the earlier date under the proposed current year program, the cost would be \$16,160.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Ontario-Montclair School District Agreement for a One-Time Incentive for Early Notification of Retirement/Resignation with the California School Employees Association Chapter #108.

Approved by: James Q. Hammond, Superintendent



EXHIBIT A



ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, CA

November 4, 2020

AGREEMENT

**BETWEEN THE ONTARIO-MONTCLAIR SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION & ITS CHAPTER #108**

**ONE TIME INCENTIVE FOR EARLY NOTIFICATION OF RETIREMENT/RESIGNATION**

**WHEREAS**, the Ontario-Montclair School District (District) and the California School Employee Association (CSEA) are parties to a Collective Bargaining Agreement (CBA), effective from July 1, 2017 through June 30, 2020; and

**WHEREAS**, for purposes of preparing and planning the District's hiring and position control practices for the 2021-2022 school year, it is in the best interest of the District to have early information regarding classified employee resignations and retirements; and

**WHEREAS**, the Parties have determined a monetary incentive for classified bargaining unit employees who wish to voluntarily exercise their option to retire/resign from District service is a practical means of encouraging notification to the District of such plans; and

**WHEREAS**, the Parties seek to provide a one-time incentive to eligible employees who provide early notification to the District of their retirement/resignation effective at the end of the 2020-2021 school year.

**NOW THEREFORE, THE PARTIES AGREE:**

1. The District shall pay an early notification incentive to each permanent classified employee of the District who elects to separate from District employment **effective May 1, 2021 to June 30, 2021** and provides early notification as specified in this Agreement.
2. Any permanent District classified employee, regardless of age or length of service, may elect to receive an early notification incentive in the form of a lump sum, prorated as indicated below:

**Submitted On or Before**

**December 18, 2020**

5.5 – 8 hours: \$2,020

4.5 – 5.4 hours: \$1,500

4.0 – 4.4 hours: \$1,100

.25 – 3.9 hours: \$500

**Submitted On or Before**

**January 29, 2021**

5.5 – 8 hours: \$1,000

4.5 – 5.4 hours: \$750

4.0 – 4.4 hours: \$550

.25 – 3.9 hours: \$250

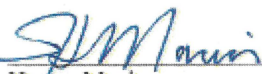
Each such participant is solely responsible for all tax consequences of accepting the incentive.

(Ref. H 2.3)

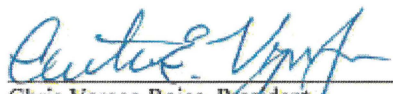


3. Classified employees electing to receive an early notification incentive pursuant to this Agreement must meet all of the following criteria:
  - a. Currently have status as a permanent classified employee; and
  - b. Submit a non-revocable letter of resignation or retirement from District employment, with an **effective date between of May 1, 2021 through June 30, 2021**, to the Human Resources Office no later than 4:00 p.m. on or before December 18, 2020 for \$2020, or January 29, 2021 for \$1,000; and
  - c. Agree not to return to District employment as a permanent classified employee until after June 30, 2022.
4. Classified employees who work less than a full-time assignment shall be eligible to receive a pro-rated lump sum in return for their submission of an early notification of irrevocable resignation or retirement.
5. This Agreement is for the 2020-2021 school year only and expires by its own terms on June 30, 2021. The Parties agree that this Agreement is non-precedential and applies only to the terms specifically agreed to and described. Nothing in this Agreement waives, modifies, or amends any provisions of the CBA except as provided herein.

This Agreement is non-precedent setting.

  
\_\_\_\_\_  
Hector Macias  
Assistant Superintendent, Human Resources

11/06/2020  
Date

  
\_\_\_\_\_  
Chris Vargas-Rojas, President  
California School Employee Association

11/06/2020  
Date

ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **One-Time Incentive for Early Notification of Retirement for Managers**

---

**REQUESTED ACTION**

Approve the One-Time Incentive for Early Notification of Retirement for Managers.

**BACKGROUND INFORMATION**

In these current challenging fiscal times, having advanced notification of management retirements serves the District to project more accurate fiscal allocations. Managers will be offered the same incentive for early notification of retirement as our certificated and classified employees. It will allow early preparation and planning of the District's hiring and position control practices for the 2021-2022 school year. It is in the best fiscal interests of the District to have information regarding manager employee retirements prior to the end of the current 2020-2021 school year.

1. Managers electing to receive an early notification incentive pursuant to this Memorandum of Understanding must meet all of the following criteria:
  - a. Currently have status as a permanent employee; and
  - b. Submit a non-revocable letter of retirement from District employment, with an effective date between of May 1, 2021 through June 30, 2021, to the Human Resources Office no later than 4:00 p.m. on or before December 18, 2020 for \$2,020, or January 29, 2021 for \$1,000; and
  - c. Agree not to return to District employment as a permanent employee until after June 30, 2022.

Upon the Board of Trustees approval of this agreement, employees will receive a lump sum as indicated in the aforementioned language. Those who work less than a full-time assignment shall be eligible to receive a pro-rated lump sum. The lump sum shall be paid no later than June 30, 2021. This agreement is for the period of July 1, 2020 through June 30, 2021.

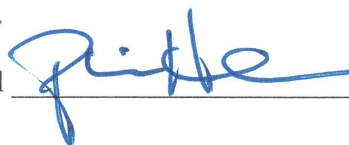
Prepared by: Hector Macias, Assistant Superintendent, Human Resources



**FINANCIAL IMPLICATIONS**

The estimated cost for the Agreement for a one-time incentive for early notification of retirement is \$2,020 or \$1,000 per irrevocable notification, depending on the date of submission. The total cost is dependent on the number of employees that complete the requirements to receive the incentive. There is no prior year incentive for managers to base an approximate cost.

Reviewed by: Phil Hillman, Chief Business Official



**One-Time Incentive for Early Notification of Retirement for Managers**  
November 19, 2020

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the One-Time Incentive for Early Notification of Retirement for Managers.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line. The signature is cursive and stylized.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President, and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Set December 17, 2020 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees**

---

**REQUESTED ACTION**

Approve to Set December 17, 2020 as the official date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees.

**BACKGROUND INFORMATION**

Education Code sections 5017, 35143, and 72000(c)(2)(A) require governing boards hold an annual organizational meeting and each Board member be notified in writing of the date and time selected. The organizational meeting for election of officers and meeting dates for calendar year 2020 must be held at the first Board meeting within 15 days commencing with and including the second Friday in December (December 11 to December 25, 2020). The organizational meeting date must be selected by the Board at any regular meeting prior to the first day of this 15-day period.

The November 19, 2020 Regular Meeting date, meets the Education Code timeline for selecting a date for the Annual Organizational Board Meeting and authorizes Superintendent James Q. Hammond to submit the required Organizational Meeting forms to the San Bernardino County Superintendent of Schools.

The Annual Organization Board Meeting includes election of President, Vice President, Clerk, Legislative Representative, Representative to County Committee on School District Organization, and an Alternate Representative for the County Committee on School District Organization. The Representative for the County Committee serves as its voting representative/elector at the annual October meeting of school and each representative shall have one vote for each vacant position to be filled at the 2021 election of members to the County Committee on School District Organization. The alternate serves to represent the case the Representative is unable to attend the meetings.

At the December organizational meeting, the Board of Trustees will also review and set dates for Board Meetings for the upcoming calendar year. The proposed dates for 2020 Board meetings will be submitted in draft format at the Regular Meeting of November 19, 2020.


Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official




**Set December 17, 2020 as the Official Date for the Annual Organizational Meeting for the Ontario-Montclair School District Board of Trustees**  
November 19, 2020

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board Set December 17, 2020 as the Official Date for the Annual Organizational Board Meeting for the Ontario-Montclair School District Board of Trustees.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line that extends from the text "Approved by: James Q. Hammond, Superintendent".

# Information/Announcements

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **2020-2021 Williams First Quarter Uniform Complaint Report Summary**

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**REQUESTED ACTION**

Receive for information the 2020-2021 Williams First Quarter Uniform Complaint Report Summary.

**BACKGROUND INFORMATION**

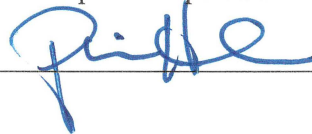
As a result of the Williams Lawsuit Settlement, a class action lawsuit against the State of California and its educational agencies, schools in California, including Ontario-Montclair School District, are required to track the number of Williams complaints received by the District.

A Williams complaint is a complaint subject to the Uniform Complaint process specifically addressing:

- Sufficiency of instructional materials
- Emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff
- Teacher vacancies or misassignments

These complaints are to be reported to the Board of Trustees and the county superintendent on a quarterly basis. The 2020-2021 Williams First Quarter Uniform Complaint Report Summary is shown in Exhibit A.

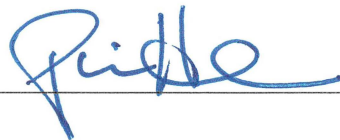
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information 2020-2021 Williams First Quarter Uniform Complaint Report Summary.

Approved by: James Q. Hammond, Superintendent



**Exhibit A**

**2020-2021 WILLIAMS FIRST QUARTER  
UNIFORM COMPLAINT REPORT SUMMARY**

**For submission to school district governing board and county office of education**

District Name:

Ontario-Montclair School District

Quarter covered by this report:

1<sup>th</sup> Quarter (July-September 2020)

	<b>Number of complaints received in quarter</b>	<b>Number of complaints resolved</b>	<b>Number of complaints unresolved</b>
<b>Instructional Materials</b>	0	0	0
<b>Facilities</b>	0	0	0
<b>Teacher Vacancy and Misassignments</b>	0	0	0
<b><u>Totals</u></b>	<b>0</b>	<b>0</b>	<b>0</b>



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** 2020-2021 Williams First Quarter Findings Report

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**REQUESTED ACTION**

Receive for information the 2020-2021 Williams First Quarter Findings Report.

**BACKGROUND INFORMATION**

As a result of the Williams Lawsuit Settlement, a class action lawsuit against the State of California and its educational agencies, California Education Code 1240 requires the County Superintendent of Schools to annually visit Williams monitored schools (schools ranked in deciles 1-3 currently based on the state's 2012 Base Academic Performance Index).

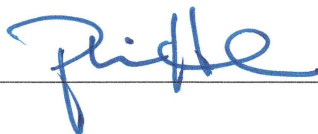
The purpose of the site visit is to:

- Determine if all students have a board-approved material assigned to them for all core subjects to use in school and at home.
- Determine if school facilities are clean, safe and functional.

Visit findings, even if there are none to report, are provided to the school site, district, and local board on a quarterly basis.

On October 30, 2020, the San Bernardino County Superintendent of Schools issued a report detailing the findings of each participating site (available under separate cover). A summary of the report is provided as "Exhibit A."

Prepared by: Phil Hillman, Chief Business Official

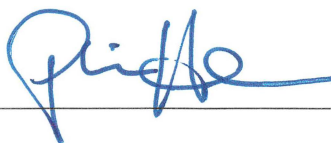


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**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official

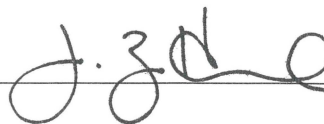


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**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information the 2020-2021 Williams First Quarter Findings Report.

Approved by: James Q. Hammond, Superintendent



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**Exhibit A**

**2020-2021 Williams First Quarter Findings Report Summary**

In the area of *Instructional Materials*, there were no insufficiencies observed, or insufficiencies observed were resolved within two months (eight weeks) of the beginning of the school year.

There were no findings in the *School Accountability Report Card (SARC)* review. The final SARC findings will be included in the second quarterly report.

There were no findings in the area of *Teacher Assignment Monitoring*. The final findings for Teacher Assignment information will be provided in the fourth quarterly report.

<b>Site</b>	<b>Instructional Materials</b>	<b>School Facilities</b>	<b>SARC</b>	<b>Teacher Assignment</b>
Berlyn Elementary School	0	*	0	0
Bon View Elementary School	0	*	0	0
Central Language Academy	0	*	0	0
De Anza Middle School	0	*	0	0
Del Norte Elementary School	0	*	0	0
Euclid Elementary School	0	*	0	0
Hawthorne Elementary School	0	*	0	0
Haynes Elementary School	0	*	0	0
Kingsley Elementary School	0	*	0	0
Mariposa Elementary School	0	*	0	0
Mission Elementary School	0	*	0	0
Montera Elementary School	0	*	0	0
Sultana Elementary School	0	*	0	0
Vernon Middle School	0	*	0	0
Vineyard Elementary School	0	*	0	0
Wiltsey Middle School	0	*	0	0
<b>Totals</b>	<b>0</b>		<b>0</b>	<b>0</b>

**\* There were no findings in the Area of *School Facilities* to report. As a result of the Covid nationwide pandemic, no monitored sites were open for in-person learning therefore facilities inspections were not conducted. Inspections will take place once monitored sites re-open for in-person learning.**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Ontario-Montclair School District Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association

---

**REQUESTED ACTION**

Receive for information the Ontario-Montclair School District (OMSD) Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association (OMTA).

**BACKGROUND INFORMATION**

The District has received the initial re-opener proposal from the Ontario-Montclair Teachers Association for negotiations with the District.

The Board of Trustees is now receiving the initial re-opener proposal from OMSD for information, as shown in Exhibit A. At the December 17, 2020 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board accept for information the Ontario-Montclair School District Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair Teachers Association.

Approved by: James Q. Hammond, Superintendent 

**Exhibit A**



**ONTARIO-MONTCLAIR SCHOOL DISTRICT  
INITIAL RE-OPENER PROPOSAL FOR THE 2020-2021  
NEGOTIATIONS WITH THE  
ONTARIO-MONTCLAIR TEACHERS ASSOCIATION**

November 19, 2020

The Ontario-Montclair School District proposes to open the following articles of the current Agreement between the Ontario-Montclair Teachers Association.

Article III Association Rights  
Article XIII Leaves of Absence

In addition, the District reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair School District**

---

**REQUESTED ACTION**

Receive for information the Ontario-Montclair Teachers Association (OMTA) Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair School District.

**BACKGROUND INFORMATION**

The District has received the initial re-opener proposal from the Ontario-Montclair Teachers Association for negotiations with the District.

The Board of Trustees is now receiving the initial re-opener proposal from OMTA for information, as shown in Exhibit A. At the December 17, 2020 regular meeting, the Board will be asked to conduct the legally required public hearing. Copies of this proposal will be made available for public review and inspection in the lobby of the Homer F. Briggs Education Center.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board accept for information the Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2020-2021 Negotiations with the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent 

EXHIBIT A



October 22, 2020  
Initial Re-Opener Agreement Proposal from the  
Ontario-Montclair Teachers Association  
To the  
Ontario-Montclair School District

The Ontario-Montclair Teachers Association has an interest in opening the following Articles and/or Appendices of the Master Contract:

Article VIII – Hours of Work  
Article XIV – Safety

Articles to be opened automatically include:  
Article XVII – Salary Schedule and Rules  
Article XIX – Fringe Benefits

In addition, the Association reserves the right to bring forth additional Articles, Appendices and/or Memorandums of Understanding (MOUs) in which issues of interest arise.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

November 19, 2020

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Draft Calendar of Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2021 Calendar Year**

---

**REQUESTED ACTION**

Receive for Information the Draft Calendar of Regular Meetings of the Ontario-Montclair School District Board of Trustees for the 2021 Calendar Year.

**BACKGROUND INFORMATION**

Each year, at the Annual Organizational Board Meeting, the Board of Trustees establishes a calendar of meetings for the next calendar year. The Board of Trustees is receiving a draft of the proposed 2021 Board meeting dates in preparation for the Annual Organizational Meeting. A schedule of the draft meeting dates is included as Exhibit A. The draft proposed calendar will be presented to the Board of Trustees for consideration at the December Annual Organizational Meeting.

It has been District practice that two (2) meetings are scheduled each month, with the exception of occasionally March and April and routinely January, August, September and December, when only one meeting is scheduled. Exceptions are made to the Board meeting schedule for these months based on agenda needs, holiday observances, or vacation schedules for Board and staff members.

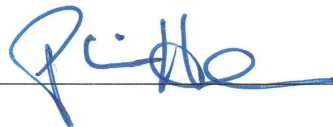
Prepared by James Q. Hammond, Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official \_\_\_\_\_



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board of Trustees receive for information the draft calendar of regular meetings of the Ontario-Montclair School District Board of Trustees for the 2021 calendar year.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_



# Exhibit A

## ONTARIO-MONTCLAIR SCHOOL DISTRICT

Ontario, California  
Superintendent's Office

**DRAFT**

### **Board Meeting Dates for Calendar Year 2021**

Start of Calendar Year	July 1, 2021
January 14, 2021	July 15, 2021
February 4, 2021	August 19, 2021
February 18, 2021	September 16, 2021
March 18, 2021	October 7, 2021
April 8, 2021	October 21, 2021
May 6, 2021	November 4, 2021
May 20, 2021	November 18, 2021
June 3, 2021	December 16, 2021
June 17, 2021	<i>Annual Organizational Board Meeting</i>
End of Fiscal Year	

**The location for all meetings are TBD.  
Please refer to posted agenda for location  
information.**

#### **2021 Dates for Possible Conflict Consideration**

**(May affect agenda due dates/preparation/Friday packet/Board meeting dates)**

December 21, 2020-January 1, 2021	Winter Recess/Holidays
January 18 (Monday)	Dr. Martin Luther King Holiday
February 8 (Monday)	Lincoln's Birthday
February 15 (Monday)	Presidents' Day
March 22-26	Spring Recess
April 10-12	National School Boards Association Annual Conference
May 21 (Friday)	Student Last Day of 2020-2021 School Year
May 31 (Monday)	Memorial Day
June 23-25 (Tentative)	NALEO Annual Conference (TBD)
July 4 (Sunday –Holiday on Monday)	Independence Day Holiday
August 9 (Monday)	First Day of School 2021-2022
September 6 (Monday)	Labor Day Holiday
November 11 (Thursday)	Veterans' Day
November 22-26	Thanksgiving Holiday
December 2-4	2021 CSBA Annual Conference
December 24, 2021-January 1, 2022	Winter Recess/Holidays